

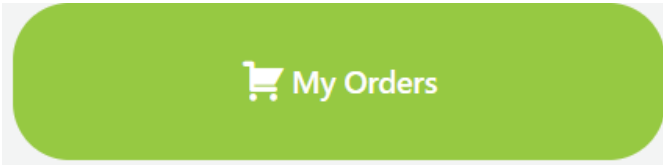








Getting Started with Compli® Regional Manager

The Regional Manager can see office data that is assigned to them.

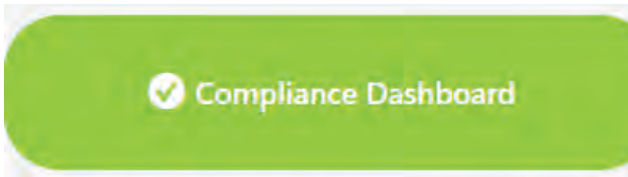
Dashboard Functions

“My Orders” - View and review your previously made orders.







#99360 Carp Dental		14400	Feb 12, 2021	\$0.00	March 15, 2021
#99359 Carp Dental		14399	Feb 12, 2021	\$0.00	March 15, 2021
#99358 Carp Dental		14398	Feb 12, 2021	\$0.00	March 15, 2021
#99121 Dental Arts of Blue Bell		14320	Feb 10, 2021	\$0.00	February 28, 2021
#98396 Montage Dental Group		13924	Feb 2, 2021	\$0.00	February 2, 2021
#98253 Carp Dental		13883	Feb 1, 2021	\$0.00	February 2, 2021
Order		Invoice Number	Date	Total	Training date

“Compliance Dashboard”- View each location’s infection control compliance and trainee performance.




- Bing Javier & Associates – 850 S Valley Forge Rd
- Carp Dental – 1325 W. Airy Street
- Center City Dental Arts – 1601 Walnut Street
- Coleman & Turner Dental Associates – 1601 Walnut St.
- Dental Arts of Blue Bell – 721 Skippack Pike
- Dental Arts of Drexel Hill – 5100 Dermond Road

<h3>Weekly Eyewash Check</h3> <p>Thumbnail</p> <p>Last Check Date: 2021-02-23 00:00:00 </p> <p>alvarez</p> <p>Order Update</p>	<h3>Monthly Fire Extinguisher Check</h3> <p>Thumbnail</p> <p>Last Check Date: 2021-01-29 00:00:00 </p> <p>smith</p> <p>Order Update</p>
<h3>Weekly Spore Test of Autoclaves</h3> <p>Thumbnail</p> <p>Last Check Date: 2021-01-29 00:00:00 </p> <p>alvarez</p> <p>Order Update</p>	<h3>Quarterly Dental Unit Water Testing</h3> <p>Thumbnail</p> <p>Last Check Date: 2021-03-02 00:00:00 </p> <p>alvarez</p> <p>Order Update</p>

View all audit checklists completed from the app or an employee’s dashboard.

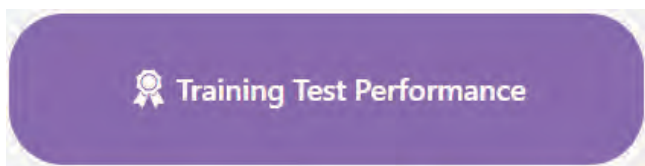
Latest Compliance Checklist Submissions

<h4>OSHA Compliance Audit Checklist</h4> <p>No submissions</p>	<h4>HIPAA Compliance Audit Checklist</h4> <p>No submissions</p>
<h4>Detailed Infection Control Audit Checklist</h4> <p> User: Julie Shaffer Date: January 28, 2021 39 / 68 In Compliance</p> <p>View Details</p>	

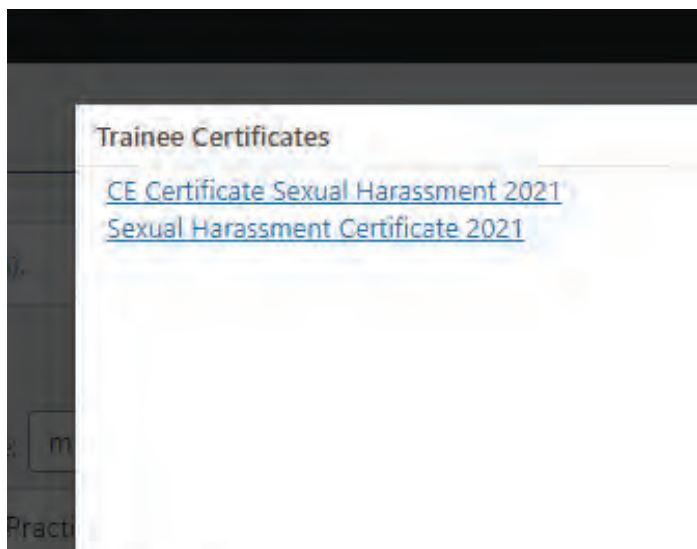
See a snapshot of training assigned to trainees.

maggiemcdevitt1@gmail.com	System Courses None Manually Entered Trainings None
mikaela.bigja@yahoo.com	System Courses None Manually Entered Trainings None
monicafahy210@gmail.com	System Courses Compli - Online OSHA and IC Dental 2021 Not complete Compli - Online HIPAA Dental 2021 Not complete Manually Entered Trainings None
olivia.millard001@gmail.com	System Courses None Manually Entered Trainings None
rbenigno@student.mastccs.org	System Courses None Manually Entered Trainings None

“Training Test Performance” - View **all completed** training and certificates.



Last Name	First Name	Practice	Email	Quiz	Completion Date	Pass / Fail	Sales Rep	Type	Actions
Cunningham	Ryan		ryan@montagedentalgroup.com	Compli - Online HIPAA Dental 2021	February 12, 2021	F	Ryan Cunningham	CE Course, Compli, Henry Schein Dental	
Curran	Jessica		sabrina061503@yahoo.com	Compli - Online HIPAA Dental 2021	February 10, 2021	P	Ryan Cunningham	CE Course, Compli, Henry Schein Dental	



INDIVIDUAL CEU TRANSCRIPT

A live interactive presentation

Provider Number 217695 - 2 CEUs Awarded

Registrant's Name: Betty White

Office: Test office 3

Course Name: Sexual Harassment in the Healthcare Workplace

Location: 20793 Farmington Rd, Lower Level, Farmington Hills, MI 48336

Training Date: 02/16/2021

Administrator Signature:

Karson L. Carpenter

“Trainees” - View trainees by office location.

The screenshot shows the 'Trainees' page in the Compliance Training Partners system. The page has a sidebar with navigation options: Dashboard, Orders, Offices, Training Test Performance, Trainees (selected), New Trainee, Access Codes, and Collapse menu. The main content area shows a search bar with the text 'Search results for "King (near 44 Associates - 800 S. Valley Forge)"'. Below the search bar is a dropdown menu for 'Select an office' with a 'Go' button. The dropdown menu lists several office locations. The main table displays a list of trainees with columns for Last Name, First Name, Email, and Practice. Each row has an 'Eye' icon in the 'Action' column.

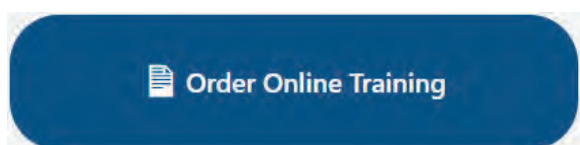
Last Name	First Name	Email	Practice	Action
Johnson	John	john@123.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee
Example	Example	example@789.com	Practice	View Trainee
Johnson	John	john@123.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee
Smith	Jane	jane@456.com	Practice	View Trainee

Select the “Eye” icon to view training data.

The screenshot shows the 'Office' page in the Compliance Training Partners system. The page has a sidebar with navigation options: Dashboard, Orders, Offices, Training Test Performance, Trainees (selected), New Trainee, Access Codes, and Collapse menu. The main content area shows a form for adding training manually. The form has a section for 'Course Info' with links to 'Compli - Online OSHA and IC Dental 2021 Not complete' and 'Compli - Online HIPAA Dental 2021 Not complete'. Below this is a section for 'Manually Entered Trainings' with a sub-section 'Add Training Manually'. This section contains a text input for 'Description of training', a date input for 'Date', a dropdown for 'Applicable Course', and a checkbox for 'Mark as completed course'. There is an 'Add Training' button. Below the form is a section for 'Certificates' with the text 'Trainee has not received any certificates.' and a section for 'Compliance Checklists'.

Ordering Online Training

Training courses can be ordered by the Regional Manager if necessary.



1. Select a training date and office. Check box **“Is this order for specific trainees?”** if the order is to be assigned to specific trainees. In the trainee field select the name(s) of those who need training.

Order #101868 details

General

Training date:

Office:

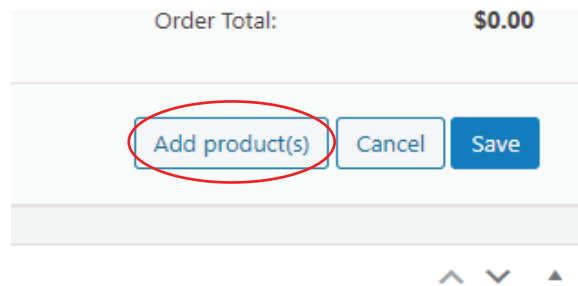
Is this order for specific trainees?

Trainees:

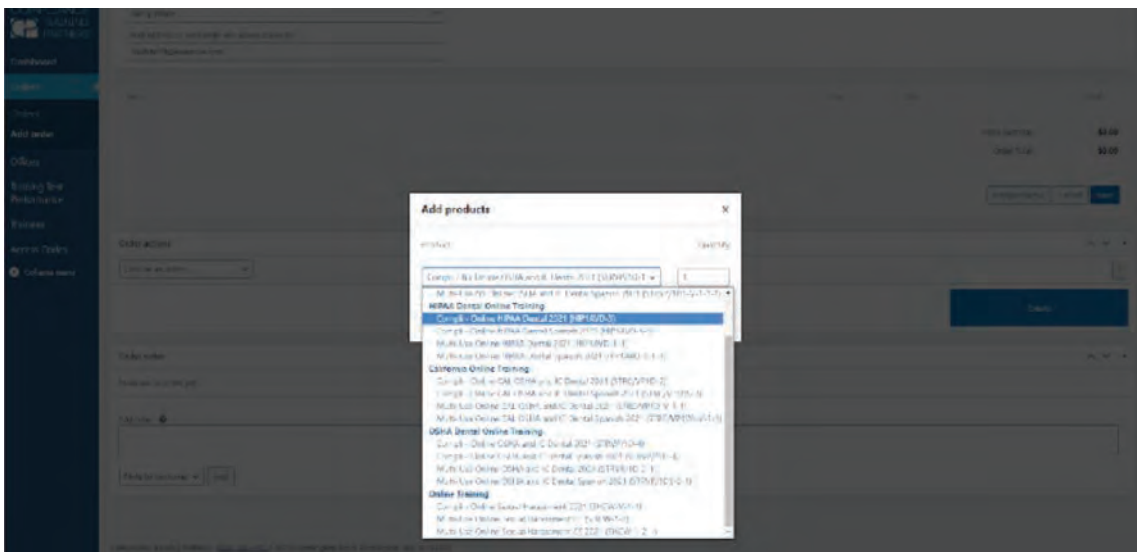
Quantity of items needs to match number of trainees

Email address to send order and access codes to:



2. Select **“Add Items”** then **“Add Products.”**



3. Select the course and click **“Add”**. Change the quantity to match the number of trainees selected.
*Note that only 1 course may be ordered when assigning a course to specified trainees.



4. Complete the email field with the email address of the person receiving the order. Trainees selected will receive an email stating they have been assigned training. Then click on **“Create”** to complete your order.

Item	Cost	Qty	Total
 Compli – Online OSHA and IC Dental 2021 SKU: STRV9/1D-4	\$0.00	1	\$0.00
 Compli – Online HIPAA Dental 2021 SKU: HIP1AVD-3	\$0.00	1	\$0.00
Items Subtotal:			\$0.00
Order Total:			\$0.00

Order actions

Choose an action...

5. The assigned trainees will receive the email below.

