

Manufacturer SDS Request Letter

Dear _____,

I am requesting a Safety Data Sheet for each the following products used in my workplace:

As the chemical manufacturer or importer, you are required under the OSHA Hazard Communication Standard *29 CFR 1910.1200* to provide this information at the time of shipment or upon request. Please send this information to:

Company/Office Name: _____

Street Address: _____

City, State, Zip Code: _____

As you know, it is very important that I inform my employees of any potential physical or health risks being taken when working with these hazardous chemicals. Your cooperation and timely response is extremely appreciated.

Sincerely,

SCA Signature: _____

SCA Name: _____

Date of Request: _____